

NBC METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • Fax: 303-987-2032
<https://nbcmetrodistrict.com/>

NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Charles D. Foster	President	2027/May 2027
Erika Kelley (Coming)	Treasurer	2027/May 2027
<i>VACANT</i>		2027/May 2027
<i>VACANT</i>		2025/May 2025
<i>VACANT</i>		2025/May 2025
	Secretary (not an elected position)	

DATE: November 2, 2023
TIME: 2:00 p.m.
ZOOM MEETING:

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Dial in: 1-719-359-4580

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.

- B. Approve Agenda, confirm location of the meeting and posting of meeting notice.

- C. Review and approve the Minutes of the June 1, 2023 Regular Meeting (enclosure).

- D. Acknowledge resignation of Ann Finn as District Secretary and consider appointment of Peggy Ripko as the new District Secretary.

- E. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) or meetings. Schedule regular meeting dates (suggested dates are June 5, 2024 and October 9, 2024 at 3:00 p.m. via Zoom Meeting) and consider adoption of Resolution No. 2023-11-01, Resolution Establishing Regular Meeting Dates, Time and Location, Establishing District Website and Designating Location for Posting of 24-Hour Notices (enclosure).

F. Insurance Discussion

1. Cyber Security and Increased Crime Coverage.
-

2. Establish Insurance Committee to make final determinations regarding insurance, if necessary
-

3. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2024.
-

II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District that are otherwise set for Public Hearing(s). Comments will be limited to three (3) minutes.
-

III. FINANCIAL MATTERS

- A. Ratify the payment of claims through the periods ending (enclosures):

Fund	Period Ending June 30, 2023	Period Ending July 31, 2023	Period Ending August 31, 2023	Period Ending Sept. 30, 2023
General	\$ 24,491.50	\$ 41,157.70	\$ 29,362.15	\$ 22,466.12
Debt Service	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 79,051.30	\$ -0-	\$ 180,006.71	\$ -0-
Total	\$ 103,542.80	\$ 41,157.70	\$ 209,368.86	\$ 22,466.12

Fund	Period Ending Oct. 31, 2023
General	\$ 96,126.69
Debt Service	\$ -0-
Capital	\$ -0-
Total	\$ 96,126.69

- B. Review and accept the unaudited Financial Statements through the period ending September 30, 2023, Schedule of Cash Position dated September 30, 2023 and Property Tax Schedule (enclosure).
-

- C. Consider engagement of _____ for preparation of 2023 Audit, in the amount of \$_____ (to be distributed).
-

- E. Conduct Public Hearing to consider amendment to 2023 Budget. If necessary, consider adoption of Resolution No. 2023-11-___, Resolution to Amend the 2023 Budget.
-
- F. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-___, Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution No. 2023-11-___, Resolution to Set Mill Levies (General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____) (enclosures – preliminary AV, draft 2023 Budget, and Resolutions).
-
- G. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
-
- H. Discuss and consider adoption of Resolution No. 2023-11-___; Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
-
- I. Consider appointment of District Accountant to prepare 2025 Budget.
-

IV. LEGAL MATTERS

- A. Discuss and consider approval of Engineer’s Report and Certification #06 prepared by Ranger Engineering, LLC and the Reimbursable Costs, in the amount of \$523,925.62 (enclosed).
-
- B. Discuss and consider approval of a requisition of funds related to Engineer’s Report and Certification No. 05 and #06, authorizing reimbursement to CIO Circle Point Land GP, LLC under the Facilities Funding and Acquisition Agreement.
-
- C. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
-

- D. Discuss and consider adoption of Resolution No. 2023-11-__; Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
-

V. OPERATIONS AND MAINTENANCE

- A. Review and consider approval of proposal from Landscape Forms, Inc. for chairs (enclosure).
-

- B. Review and ratify approval of proposal from AD Light Group for to add foundations for (2) directional podiums, in the amount of \$980.17 (enclosures).
-

- C. Review and ratify approval of Service Agreement for Dog Station Maintenance (enclosure).
-

- D. Review and consider approval of proposal from American Wood Care, Inc. to seal the pavers (enclosure).
-

VI. CAPITAL IMPROVEMENTS

- A. Discuss status of development.
-

- B. Discuss status of the 112th Avenue Extension Project.
-

- B. Discuss status of the Circle Point Park Improvement Project.
-

1. Ratify approval of Change Order No. 20 from ECI Site Construction Management, Inc. for Tree Replacement, in the amount of \$1,789.61 (enclosure).
-

2. Ratify approval of proposal from Arrowhead Landscape Services for Tree and Sod Replacement, in the amount of \$12,249.00 (enclosure).
-

II. OTHER MATTERS

A. _____

VIII. ADJOURNMENT: **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2023.**

Additional Enclosure:

- Notice of rate increase from Special District Management Services, Inc.