

# NBC METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
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## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Charles D. Foster	President	2027/May 2027
Erika Kelley (Coming)	Treasurer	2027/May 2027
<b>VACANT</b>		2027/May 2027
<b>VACANT</b>		2025/May 2025
<b>VACANT</b>		2025/May 2025
Ann Finn	Secretary (not an elected position)	

DATE: June 1, 2023

TIME: 2:00 p.m.

ZOOM MEETING:

<https://us02web.zoom.us/j/82552713630?pwd=dUFqRzhBcEFwbTV4L3pSTNiQ1JUdz09>

Phone: 1 (719) 359-4580

Meeting ID: 825 5271 3630

Password: 746304

One tap mobile: +17193594580,,82552713630#,,, \*746304#

### I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of the meeting and posting of meeting notices and designated 24-hour posting location. Approve Agenda.
- C. Review and approve the Minutes of the November 18, 2022 Regular Meeting (enclosure).
- D. Discuss results of the cancelled of May 2, 2023 Regular Directors' Election (enclosure).
- E. Discuss vacancies on the Board.
- F. Consider appointment of Officers:  
President \_\_\_\_\_  
Treasurer \_\_\_\_\_  
Secretary \_\_\_\_\_  
Asst. Secretary \_\_\_\_\_  
Asst. Secretary \_\_\_\_\_
- G. Consider authorizing interested Board Members to attend the 2023 Special District Association's Annual Conference in Keystone on September 12, 13 and 14, 2023.

### II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District that are otherwise set for Public Hearing(s). Comments will be limited to three (3) minutes.

### III. FINANCIAL MATTERS

- A. Ratify the payment of claims through the periods ending (enclosures):

Fund	Period Ending Nov. 30, 2022	Period Ending Dec. 31, 2022	Period Ending Jan. 31, 2023	Period Ending Feb. 28, 2023
General	\$ 16,363.54	\$ 36,243.26	\$ 20,972.11	\$ 33,624.43
Debt Service	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 543,145.74	\$ 437,651.59	\$ -0-	\$ 600,141.68
<b>Total</b>	<b>\$ 559,509.28</b>	<b>\$ 473,894.85</b>	<b>\$ 20,972.11</b>	<b>\$ 633,766.11</b>

Fund	Period Ending March 31, 2023	Period Ending April 30, 2023	Period Ending May 30, 2023
General	\$ 38,027.31	\$ 40,204.85	\$ 13,877.59
Debt Service	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 132,404.77	\$ -0-	\$ 350,739.47
<b>Total</b>	<b>\$ 170,432.08</b>	<b>\$ 40,204.85</b>	<b>\$ 364,627.06</b>

- B. Review and accept the unaudited Financial Statements through the period ending December 31, 2022, Schedule of Cash Position dated December 31, 2022 and Property Tax Schedule (enclosure).
- C. Review and consider approval of 2022 Audit and authorize execution of Representations Letter (draft audit – enclosed).
- D. Consider setting the date for a Public Hearing to adopt the 2024 Budget for November 2, 2023, at 2:00 P.M., via Zoom.

### IV. LEGAL MATTERS

- A. Review and consider approval of Engineer's Report and Certification No. 5 from Ranger Engineering, LLC for NBC Metropolitan District, dated April 19, 2023 and acceptance of costs in the amount of \$363,769.32 (enclosure).

### V. OPERATIONS AND MAINTENANCE

- A. Ratify approval of the proposal from Arrowhead Landscape Services for the 2023 spring floral program, in the amount of \$6,485 (enclosure).
- B. Ratify approval of proposal from Arrowhead Landscape Services for winter plant watering, in the amount of \$686 (enclosure).
- C. Ratify approval of proposal from Arrowhead Landscape Services for detention pond cleanout, in the amount of \$2,460 (enclosure).
- D. Ratify approval of proposal from Arrowhead Landscape Services for application of Revive to all turf areas, in the amount of \$3,100 (enclosure).
- E. Ratify approval of Service Agreement between the District and SavATree, LLC for plant health (enclosure).
- F. Review and consider approval of proposal from SavATree, LLC for tree replacements, in the amount of \$3,354 (enclosure).
- G. Consider approval of Rules and Regulations for Circle Point Park (to be distributed).
  1. Discuss signage.
  2. Discuss park permits.
  3. Discuss the Circle Point Park Grand Opening (June 28, 2023 at 12:30 p.m.).

### VI. CAPITAL IMPROVEMENTS

- A. Discuss status of development.
- B. Discuss status of the 112<sup>th</sup> Avenue Extension Project.
- C. Discuss status of the Circle Point Park Improvement Project.
  1. Consider approval of Change Order No. 1 from Zanone Project Management to add signage, in the amount of \$10,000 (enclosure).
  2. Ratify approval of Change Order No. 1 from ECI Site Construction Management for a building permit fee, in the amount of \$8,583.17 (enclosure).
  3. Ratify approval of Change Order No. 2 from ECI Site Construction Management to make improvements to the putting green plan, in the amount of \$20,621.60 (enclosure).
  4. Ratify approval of Change Order No. 3 from ECI Site Construction Management for the removal and replacement of the ADA ramp and Linx, in the amount of \$36,599.01 (enclosure).
  5. Ratify approval of Change Order No. 4 from ECI Site Construction Management for the landscape and irrigation changes and paver credit, in the amount of \$9,180.23 (enclosure).
  6. Ratify approval of Change Order No. 5 from ECI Site Construction Management to remove the old water feature that was previously buried, in the amount of \$15,233.50 (enclosure).
  7. Ratify approval of Change Order No. 6 from ECI Site Construction Management for the seasonal stabilization requirements, in the amount of \$14,350.00 (enclosure).
  8. Ratify approval of Change Order No. 7 from ECI Site Construction Management for the Linx sound system enclosure, in the amount of \$15,373.89 (enclosure).
  9. Ratify approval of Change Order No. 8 from ECI Site Construction Management to relocate a light pole, in the amount of \$2,801.55 (enclosure).
  10. Ratify approval of Change Order No. 9 from ECI Site Construction Management for the credit for the light pole replacement, in the amount of (-\$3,988.66) (enclosure).
  11. Ratify approval of Change Order No. 10 from ECI Site Construction Management to furnish and install flat concrete and for the Café planting area, in the amount of \$11,548.56 (enclosure).
  12. Ratify approval of Change Order No. 11 from ECI Site Construction Management for the deduction of interim conditions from project scope and restocking fee, in the amount of (\$12,915.00) (enclosure).
  13. Ratify approval of Change Order No. 13 from ECI Site Construction Management for tree revisions and replacement of a damaged tree, in the amount of \$2,857.55 (enclosure).
  14. Ratify approval of Change Order No. 14 from ECI Site Construction Management for tree revisions and replacement of a damaged tree, in the amount of \$6,895.85 (enclosure).
  15. Ratify approval of Change Order No. 15 from ECI Site Construction Management for precast bench reconciliations, in the amount of (\$7,895.74) (enclosure).
  16. Ratify approval of Change Order No. 1 from Terracon Consultants, Inc. for additional scope of work for foundation observation, structural steel observation and future work requested from the ESI, in the amount of \$10,450 (enclosure).
  17. Ratify approval of Service Agreement between the District and Wenk Associates, Inc for design, value engineering, permitting and construction phase services (enclosure).
  18. Review and ratify approval of Service Agreement between the District and Apex Sign Co LLC d/b/a Ad Light Group for the removal and installation of signage (enclosures).
  19. Discuss and authorize any necessary actions required in connection with the project.

### VII. OTHER MATTERS

### VIII. ADJOURNMENT: **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 2, 2023 – BUDGET HEARING**